

Approved: 10/8/2018

Riley County U.S.D. NO. 378 BOARD OF EDUCATION
REGULAR MEETING
September 10, 2018

Minutes

The regular monthly meeting of the Board of Education of Riley County USD 378 was held at the Riley County High School Library on Monday, September 10, 2018. Board members present were Kyle Bohnenblust, Samantha Brown, Jared Larson, and Justin Ricketts. Not present was Shane Allen, Nathan Mead and Randy O'Boyle. Also in attendance were Superintendent Cliff Williams and Acting as Clerk of the Board Teresa Grant. Others present were Harold Oliver, Sandy Glessner and Eric Kientz.

Call to Order

At 7:00 p.m. President Bohnenblust called the board meeting to order.

Pledge of Allegiance

Additions/Corrections to the agenda

None

Approval of Agenda

The agenda (items suggested for the consent agenda are shaded) was presented as follows:

1. Call to order.
2. Pledge of Allegiance.
3. Introduction of Auditor. *Auditor will present the annual financial audit.*
4. Additions to the agenda.
5. Approval of the agenda.
6. Approval of the minutes of the August 8, 2018 special meeting, August 13, 2018 regular meeting and August 20, 2018 special meeting minutes.
7. Approval of the bills and financial reports.
8. Concerns of Riley County U.S.D. No. 378 patrons.
9. Communications.
10. Administrative Reports.
 - A. Principal Reports. Any building principal present may wish to report.
 - B. Director Reports. Program Directors may wish to report.
 - C. Superintendent Report. The superintendent may provide a report.
11. Board Member Items.
12. Business Items and Reports:
 - A. Contracts/Approvals/Appointment.
 - B. Board Topics.
 - C. Personnel.
 - D. Debriefing.
13. Adjournment

Motion to approve those items listed on the consent agenda as proposed:

- minutes of the August 8, 2018 special meeting, August 13, 2018 regular meeting minutes, the August 20, 2018 special meeting, the September bills.
 - agenda (as presented or as amended at the meeting)
 - **contracts/approvals/appointments as follows:**
 - ✓ approve the mower bid package for \$30, 270.50 from CTI.
 - ✓ approve the Grade School Library discard list as presented.
 - ✓ approve the donation from Karen Phillips of CS Plasma additional large first aid kit.
 - ✓ **personnel items as follows:**
 - ✓ approve the hire of Michelle Friedrich as a district custodian for services rendered to begin September 3, 2018.
- ✓ *Any personnel items which occur after publication of the agenda may be added by letter to the board on September 7, 2018 and included here.*

The Auditor Eric Kientz presented the annual financial audit. "The district earned the highest rating possible" said the Auditor.

Mr. Williams stated that there were no out of district applications that needed to be approved this month and to please strike from the consent agenda.

Jared Larson moved the board approve the agenda and consent agenda as amended. Second by Samantha Brown and motion carried, 4-0.

Concerns of the Riley County U.S.D. No. 378 patrons

None

Communications

None

Administrative Reports

1. Hearing of principals:
 - a. Mr. Oliver summarized his board report.
2. Superintendent report
 - a. Cliff Williams reported:
 - Mr. Williams reported on school improvement and inservice time.

Board Member Items

Samantha Brown would like to move forward with the position. Mr. Williams said he hoped to bring a job description and talk about a transition plan in October.

Justin Ricketts discussed the ambulance in Northern County and would like the board to consider writing a letter supporting this venture/request.

Business Items and Reports

1. Contracts/Approvals/Appointments

Jared Larson moved to approve the 2017-18 financial audit as presented. Second by Samantha Brown and motion carried, 4-0.

Mr. Williams expanded on the potential lease agreement with our FCC license offer with Sprint.

The board held discussion.

Jared Larson moved to enter into a Educational Broadband Service written lease agreement with Clearwire Spectrum Holdings III LLC Second by Kyle Bohnenblust and motion carried, 4-0.

2. Personnel

At 7:43 pm Kyle Bohnenblust moved to recess into closed session for 10 minutes to discuss matters relating to employer-employee personnel with the Superintendent and Harold Oliver. Second by Jared Larson and motion carried, 4-0.

Returned at 7:53pm with no action taken.

Kyle Bohnenblust moved to hire students as food service student aides for the 2018-19 school year. Second by Samantha Brown and motion carried, 4-0.

Kyle Bohnenblust moved to hire students as RCCC student aides for the 2018-19 school year. Second by Jared Larson and motion carried, 4-0.

Samantha Brown moved to hire Deb Huyett as an accompanist for services rendered to begin in 2018-19 and not to exceed 475 hours for the school year. Second by Justin Ricketts and motion carried, 4-0.

Jared Larson moved to hire Deb Huyett as an ESOL Aide for 90 minutes every other student contact day for services rendered to begin in 2018-19. Second by Kyle Bohnenblust and motion carried, 4-0.

Samantha Brown moved to hire Erin Lloyd and Kathy Seyfried as Co-Pep Club sponsors for RCHS in 2018-19. Second by Jared Larson and motion carried 4-0.

Kyle Bohnenblust moved to hire Brian Mensch as the Building & Grounds Director for services rendered to begin September 25, 2018. Second by Samantha Brown and motion carried, 4-0.

3. Board Topics

Kyle Bohnenblust moved to direct the superintendent to hire The Ebert-May Design Group to complete the study of the infrastructure of our facilities & grounds with a cap of \$8,000. Second by Jared Larson and motion carried, 4-0.

4. Debriefing

Mr. Williams stated there will be a Facilities Committee meeting with the architect on Wednesday, September 12th at 6:00 pm.

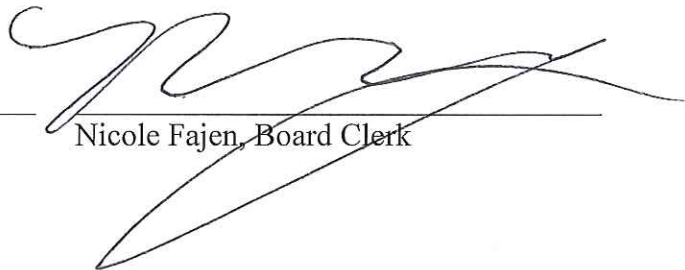
Kyle Bohnenblust stated the next board meeting will be held on October 8, 2018 at 7:00pm at the Riley County High School Library.

Adjournment

At 8:11 pm, Jared Larson moved the board adjourn the meeting. Second by Samantha Brown and motion carried, 4-0.



Kyle Bohnenblust, President



Nicole Fajen, Board Clerk