

Approved: 8/10/2015

USD 378 Riley County
Board of Education
Regular Meeting at RCHS library- 7:00 pm
July 20, 2015

I. Call the meeting to order/Pledge of Allegiance

President Shane Allen called the USD 378 Board of Education's regular meeting to order on Monday, July 20, 2015, at 7:01 p.m. in the Riley County High School library following the Pledge of Allegiance.

The following members were present:

Shane Allen
Kyle Bohnenblust
David Higgins
Jared Larson
Randy O'Boyle
Kerry Thurlow
Ross Wahl

Others present:

Nancy Meyer, Superintendent
Nicole Fajen, Board Clerk

See attached list for additional guests

II. Approval of Agenda
Changes, additions, and adoptions of agenda

Kerry Thurlow moved the board approve the amended agenda to add the item of the special meeting July 28, 2015 6:00 p.m. at the Riley County High School library. Second by David Higgins. Motion passed with a seven "yes" votes cast.

III. Approval of minutes/special minutes

Kerry Thurlow moved the board approve the minutes from the regular June 15, 2015 meeting as corrected. Second by Ross Wahl. Motion passed with a seven "yes" votes cast.

IV. Approval of warrants/payroll

Randy O'Boyle moved to table action items a. and b. until the next regular meeting. Second by David Higgins. Motion passed with a seven "yes" votes. Ross Wahl would

like it stated that he would not be approving these action items, at this meeting, because he just received the handout.

V. Patron Communications

a. Hearing of Students
None

b. Hearing of Visitors
None

c. Hearing of principals
None

d. Hearing of Technology Use Proposal

High School teachers gave an oral report on a new cell phone policy including: a variety of different apps the teachers would be able to use in their classrooms for lessons and as educators the teachers would like to give the students the proper tools for appropriate use of cell phones in the classrooms.

e. Hearing of Athletic Director, Harold Oliver

Harold Oliver gave an oral report on a donation magnet from American Family Insurance Company that would have the 2015-16 RCHS football schedule

f. Hearing of Transportation Director

Frank Clark gave an oral report on transportation including: completed repairs made on buses, vehicle inspections, the Co-op has a tank in Clay Center reserved for USD #378 and will be providing a copy of the regulations in order to install the 2,000 diesel tank, a Bobcat will need to be rented in order to spread the blacktop at the high school.

VI. Old Business

a. District Annual Report

Nancy Meyer reported on the ending balance for the 2014-15 school year and the beginning balance for the 2015-16 school year. Please see attached Exhibit a-b.

b. Approve KASB Policy Updates

Jared Larson moved to give the KASB policy updates to the policy committee for further review. Second by David Higgins. There was discussion by the board. Motion passed with a seven "yes" votes cast.

c. Approve Student Handbooks

Nancy Meyer gave an oral report on the updated changes made to both the RCGS and RCHS student handbooks that include: new dress code, updated rules for eligibility to comply with KSHAA, statement of non-discrimination, McKinney-Vento Homeless Educations Assistance Act, and how to find the state report card. Randy O'Boyle moved to accept the RCHS 2015-16 student handbook with the new cell phone policy and the new dress code. Second by Ross Wahl. Discussion was held by board. Motion passed with a seven "yes:" votes cast. The board would like it noted to have the administrators to do research with the teachers on stricter athletic/activity eligibility requirements.

Ross Wahl moved to accept the RCGS 2015-16 student handbook with the new dress code. Second by David Higgins. Motion passed with a seven "yes" votes cast.

d. Approve Faculty Handbooks

Nancy Meyer said the basic information has been changed in the faculty handbook. Kerry Thurlow moved to accept the faculty handbooks. Second by Ross Wahl. Motion passed with a seven "yes" votes cast.

e. Approve Substitute Handbooks

Nancy Meyer said the basic information has been changed in the substitute handbook. Randy O'Boyle moved to approve the substitute handbook. Second by David Higgins. There was discussion by the board. Motion passed with a seven "yes" votes cast.

f. Discussion and appointment to the Board of Education committees

Kerry Thurlow gave an oral report on the research she did on the committees that are required by the board. Randy O'Boyle moved to accept the members as stated for the committees with it noted to disband the active transportation and curriculum committee in lieu of having the routine reports instead. The board also directed staff to provide an updated curriculum handbook. Second by David Higgins. Discussion was had by the board of pros and cons. Motion passed with a seven "yes" votes cast.

g. Discussion of Modular Move

Nancy Meyer gave an oral report that she met with Tom Richards in regards to the modular move. Randy O'Boyle moved the board advertise to get a bid to move the modular to the site and a second bid to oversee the whole site prep. Second by Kyle Bohnenblust. There was discussion by the board. This motion is pending research being done to see if there is a bid already in bid in place and if

not then to go ahead move forward with the motion and get quotes. Motion passed with a seven "yes" votes cast.

There was discussion by the board as to where to move the modular.

Ross Wahl left the meeting at 8:51 p.m.

Ross Wahl returned at 8:54 pm.

The facilities committee will get together and go over some information and Nancy Meyer will to do some research on what can and can't be done.

h. Long Range Facilities Plan

Kyle Bohnenblust moved the board approve the Hollis & Miller long range plan. Second by Kerry Thurlow. There was discussion by the board. Motion passed with a seven "yes" votes cast.

VII. Administrative Reports

a. Superintendent Reports

Nancy Meyer gave an oral report which included: meeting with Doug Marker and he will have the inside of the building complete by August 1st. The outside of the building will continue past that date.

VIII. NEW BUSINESS

a. Declare Surplus-Technology Equipment

Dustin Webber presented a list of older technology to be considered as surplus. An ad will be placed in the Riley Countian for anyone to come and take a look. Randy O'Boyle moved the board approve the Surplus-Technology Equipment list. Second by David Higgins. There was discussion by the board. Motion passed with a seven "yes" votes cast.

b. Review 2014-15 Liability and Property Insurance

Nancy Meyer received information from Copeland Insurance. Randy O'Boyle moved to approve the policy as written. Second by David Higgins. There was discussion by the board. Motion passed with a seven "yes" votes cast.

c. Approve Food Service Transfer

Nancy Meyer gave an oral report on food service which includes: raising the child and adult breakfast and lunch prices to meet with the national average prices. Jared

Larson moved the board change the adult breakfast to \$2.00. Second by Randy O'Boyle. Motion passed with a seven "yes" votes cast.

Randy O'Boyle moved the board approve the recommendation for the lunch prices. Second by Kyle Bohnenblust. Ross Wahl would like to explore all of the federal regulations for the food program. Motion passed with a seven "yes" votes cast.

Recommend for 2015-2016

	Breakfast	Lunch
P-5	\$ 1.60	\$ 2.55
6-8	\$ 1.60	\$ 2.70
9-12	\$ 1.60	\$ 2.80
Adult	\$ 2.00	\$ 3.50

Increase:

	Breakfast	Lunch
P-5	\$.10	\$.10
6-8	\$.10	\$ 0.05
9-12	\$.10	\$ 0.05
Adult	\$.10	\$ 0.05

d. Approve Food Bids

At 9:29 pm Shane Allen excluded himself from the room due to a conflict of interest.

Jared Larson moved the board accept the low bid on each individual item on the food bid list. Second by Kyle Bohnenblust. Motion passed with a six "yes" votes cast.

e. Approve Milk Bids

David Higgins opened up two bids; Dean Foods and Highland Dairy Foods.

At 9:32 pm Shane Allen returned back to the room.

Dean Foods declined to participate in USD 378 2015-16 milk bid. Ross Wahl moved the board approve the low fixed bid from Hiland Dairy Foods. Second by David Higgins. Motion passed with a seven "yes" votes cast.

f. Approve USD 378 Content Filter for E-Rate and Children's Internet Protection Act (CIPA)

David Higgins moved the board approve the Content Filter for E-Rate and Children's Internet Protection Act in accordance with the regulations that are in

place for an acceptable filter we do have. Second by Jared Larson. There was discussion by the board. Motion passed with seven "yes" votes cast.

g. Approve Athletic Training Services Contract

Randy O'Boyle moved the board approve the Athletic Training Services Contract with Maximum Performance for the 2015 high school football games. Second by David Higgins. Motion passed with a seven "yes" votes cast.

h. Consider American Family Magnet proposal

Jared Larson moved the board accept the American Family magnet proposal. Second by Kyle Bohnenblust. Motion passed with a seven "yes" votes cast.

i. Approve offer for propane tank on Flynn property

Nancy Meyer gave a recommendation on the removal of the propane tank on the Flynn property. David Higgins moved the board accept the bid offer from Propane Central for \$700.00 to be removed by August 1, 2015. Second by Jared Larson. Motion passed with a seven "yes" votes cast.

Nancy Meyer gave a report that she received a bid from Jay White Excavating for tearing down the Flynn property and tree removal up-close to the house. Randy O'Boyle moved the board accept the bid from Jay White Excavating. Second by Jared Larson. Motion passed with a seven "yes" votes cast.

j. Set date for annual Board of Education Goal Setting Retreat.

Discussion with board directing superintendent to research possible dates.

IX. Executive Session

At 9:55 pm Jared Larson moved the board enter into executive session to discuss personnel with Nancy Meyer and Teresa Grant as needed to protect the privacy of the individuals to be discussed for 30 minutes. Second by David Higgins. Motion passed with a seven "yes" votes cast. Returned at 10:32 pm. No action was taken.

At 10:32 pm David Higgins left the meeting.

At 10:33 pm Kerry Thurlow moved the board enter into executive session to discuss negotiations with Nancy Meyer to protect the public interest in negotiating a fair and equitable contract for 30 minutes. Second by Kyle Bohnenblust. Motion passed with a six "yes" votes cast. Returned at 11:05 pm. No action was taken.

X. Personnel Report

Shane Allen, President

Nicole Fajen, Board Clerk

**Guests at the USD 378 Riley County regular Board of Education meeting
July 20, 2015***

Jenna Grater

Robert Echols

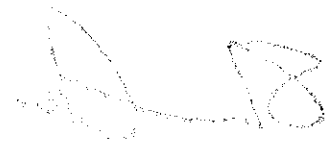
Charles R Dugan

Harold Oliver

Melissa Wahl

Frank Clark

* Some names were illegible and/or some individuals did not sign in

A handwritten signature in black ink, appearing to be "Shane Allen", located in the lower right quadrant of the page.

a. Discussion of Administrative Contracts

Ross Wahl moved to change the assistant principal contracts to 205 working days. Second by Jared Larson. Motion passed with six "yes" votes.

b. Resignations

Nancy Knorp-6th Grade
Jenneen LeMay-MS Reading
Dunia Harmison-Scholars Bowl

Ross Wahl moved the board approve the resignations as stated. Second by Kyle Bohnenblust. Motion passed with a six "yes" votes cast.

c. New Employment

Stephanie Henton-Food Service

Jared Larson moved the board approve the hiring of Stephanie Henton, Food Service. Second by Kerry Thurlow. Motion passed with a six "yes" votes cast.

XI. Correspondence to the Board

None

XII. Future Meetings:

- a. Special Meeting will be held on Tuesday, July 28, 2015 at 6:00 pm at the RCHS library to approve the 2015-16 Budget for Publication
- b. The Budget Hearing will be held in the RCHS library at 6:00 pm on Monday, August, 17, 2015.
- c. The next regular meeting will be held immediately following the Budget Hearing Monday, August 10, 2015, in the RCHS library.
- d. Nancy Meyer will pick three dates and will email them to board members to set date for annual Board of Education Goal Setting Retreat.

XIII. Adjournment

At 11:17 p.m., Kerry Thurlow moved the board adjourn the meeting. Second by Jared Larson. Motion passed with seven "yes" votes cast.

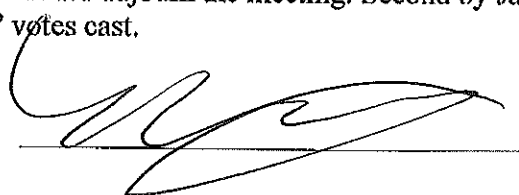
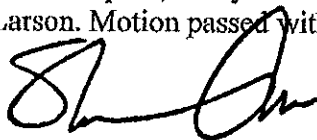


Exhibit
A-b

	Beginning Budget Balance 7/1/2014	Revenue	Expenses	Ending Budget Balance 6/30/2015
General Fund	\$ -	\$ 4,903,211.00	\$ 4,903,211.00	\$ -
Supplemental	\$ -	\$ 1,679,444.00	\$ 1,679,444.00	\$ -
At Risk K-12	\$ 118,518.00	\$ 99,041.49	\$ 98,000.00	\$ 119,559.49
Capital Outlay	\$ 831,163.00	\$ 553,068.78	\$ 928,793.06	\$ 455,438.72
Driver Training	\$ 39,577.00	\$ 9,950.00	\$ 21,672.61	\$ 27,854.39
Food Service	\$ 167,067.00	\$ 416,058.00	\$ 496,866.71	\$ 86,258.29
Professional Development	\$ 21,657.00	\$ 33,243.90	\$ 11,914.99	\$ 42,985.91
Parent Education Program	\$ 522.00	\$ 15,000.00	\$ 13,895.90	\$ 1,626.10
Special Education	\$ 547,902.00	\$ 1,067,993.20	\$ 1,029,131.55	\$ 586,763.65
Vocational Education	\$ 288,443.00	\$ 150,000.00	\$ 300,000.00	\$ 138,443.00
Gifts and Grants	\$ 13,338.00	\$ 118,506.21	\$ 131,524.86	\$ 319.35
Title I	\$ -	\$ 68,266.00	\$ 68,266.00	\$ -
Title II-A	\$ -	\$ 15,072.00	\$ 15,072.00	\$ -
KPERS Retirement	\$ -	\$ 365,744.26	\$ 365,744.26	\$ -
Contingency Reserve	\$ 480,895.00	\$ 69,315.53	\$ -	\$ 550,210.53
Textbook & Student Revolving	\$ 93,145.00	\$ 54,391.18	\$ 51,059.96	\$ 96,476.22
Activity Fund	\$ 4,655.00	\$ 54,718.33	\$ 53,034.36	\$ 6,338.97
Bond and Interest	\$ 636,443.00	\$ 295,649.84	\$ 212,357.50	\$ 719,735.34
CO Temporary Note	\$ -	\$ 465,000.00	\$ 213,952.00	\$ 251,048.00
Agency Fund	\$ -	\$ 118,633.12	\$ 50,945.32	\$ 67,687.80

EXHIBIT B

Committee	Members	Suggest Meeting Times
Facilities/Maintenance	Ross Wahl (chair) David Higgins Kyle Bohnenblust	Quarterly
Calendar	Superintendent (chair) Shane Allen Kerry Thurlow	Twice - January/February
Technology	Randy O'Boyle Jared Larson Kyle Bohnenblust	Quarterly
Policy	Kerry Thurlow (chair) Ross Wahl Jared Larson	Yearly
IBB	Shane Allen (chair) David Higgins Randy O'Boyle	Coordinate with IBB Negotiations