

RILEY COUNTY UNIFIED SCHOOL DISTRICT NO. 378
REGULAR
BOARD OF EDUCATION MEETING
HELD IN THE
RILEY COUNTY HIGH SCHOOL LIBRARY
MONDAY, JULY 7, 2014

I. CALL TO ORDER, PATRON COMMUNICATION, OLD BUSINESS

President Kerry Thurlow called the USD 378 Board of Education's regular meeting to order on Monday, July 7, 2014, at 7 p.m. in the Riley County High School library following the Pledge of Allegiance.

The following members were present:

Kerry Thurlow
Ross Wahl
David Higgins
Jennifer Wilson
Shane Allen
Randy Glenn

Others present:

Brad Starnes, Superintendent
Jenae Suderman, Board Clerk
Sandy Glessner, Board Treasurer
Antoinette Root, Riley County High School principal
Teresa Grant, Riley County Grade School principal

See attached list for additional guests

A. Agenda

1. Kerry Thurlow, with the board's consent, suggested to amend the agenda. This placed the agenda in the following order: Election of board officers, patron communication, filling of vacant board position, approval of minutes, additional executive session, financial reports, old business, and so on as presented.
2. Jennifer Wilson move the board approve the agenda as amended. Second by Randy Glenn. Motion passed with six "yes" votes cast.

B. Election of officers

1. Randy Glenn nominated Jennifer Wilson for board president. Second by Shane Allen. Kerry Thurlow stated her reasons for wanting to continue to be president. Motion fails with three "yes" votes and three "no" votes (Kerry Thurlow, Ross Wahl, David Higgins) cast.
2. Ross Wahl nominated Kerry Thurlow as board president. Second by David Higgins. Motion fails with three "yes" votes and three "no" votes (Randy Glenn, Jennifer Wilson, Shane Allen) cast.
3. David Higgins nominated Ross Wahl as board president. Second by Kerry Thurlow. Motion fails with three "yes" votes and three "no" votes (Randy Glenn, Jennifer Wilson, Shane Allen) cast.
4. David Higgins moved the board table the election of board president and vice president. Second by Jennifer Wilson. Motion passed with six "yes" votes cast.

Kerry Thurlow will serve as board president until a new president is elected with a four (4) votes.

C. Patron Communication

1. Hearing of students

None.

2. Hearing of visitors

Jennifer Wilson suggested, and the board consented, to give a time limit of 3 minutes for each individual speaking.

The following individuals spoke interest about filling the vacant board position:

- a) Mary Larson
- b) Mike McCoy
- c) Dennis Tegtmeier
- d) Andy Thurlow
- e) Jared Larson
- f) VaLynda Porter
- g) Alan Brown
- h) Ralph Wahl

3. Hearing of principals

- a) Teresa Grant discussed what changes had been made to the student and faculty handbooks for the 2014-15 school year. This included: consistency in wording, compliance, academic honesty policy, seclusion/restraint policy
- b) Antoinette Root discussed what changes had been made to the student and faculty handbooks for the 2014-15 school year. This included: a large amount of consistency in wording, personnel, dress code, academic honesty policy, alternative credit, awards night, Kansas Honor Program, discipline policy, drug policy (e-cigarettes), immunizations, top 10% attendance, and consumer math fees.

D. Vacant at-large board position

- 1. Ross Wahl nominated Andy Thurlow for the position. Second by David Higgins. At 7:42 p.m., Kerry Thurlow temporarily left the meeting due to conflict of interest, and returned at 7:44 p.m. Motion failed with two “yes” votes and three “no” votes (Jennifer Wilson, Shane Allen, Randy Glenn) cast.
- 2. David Higgins nominated Mike McCoy for the position. Second by Kerry Thurlow. Motion fails with three “yes” votes and three “no” votes (Randy Glenn, Jennifer Wilson, Shane Allen) cast.
- 3. Shane Allen nominated Jared Larson for the position. Second by Jennifer Wilson. Motion fails with three “yes” votes and three “no” votes (Kerry Thurlow, Ross Wahl, David Higgins) cast.
- 4. Kerry Thurlow nominated Mary Larson for the position. Second by David Higgins. Motion fails with three “yes” votes and three “no” votes (Randy Glenn, Jennifer Wilson, Shane Allen) cast.
- 5. Ross Wahl nominated Dennis Tegtmeier for the position. Second by David Higgins. Motion fails with three “yes” votes and three “no” votes (Randy Glenn, Jennifer Wilson, Shane Allen) cast.

6. Jennifer Wilson nominated Alan Brown for the position. Second by Randy Glenn. Motion failed with two “yes” votes and four “no” votes (Shane Allen, Ross Wahl, Kerry Thurlow, David Higgins) cast.

E. Approval of minutes

Kerry Thurlow moved the board approve the Board of Education minutes for the following meetings: regular June 16, 2014, as amended; IBB June 16, 2014, as presented; and special year-end transfers June 30, 2014, as presented. Second by Ross Wahl. Motion passed with six “yes” votes cast.

F. Executive session

1. At 7:59 p.m., Randy Glenn moved the board enter executive session to discuss non-elected personnel without the Superintendent for 15 minutes. Second by Ross Wahl. Motion passed with six “yes” votes cast. Returned at 8:20 p.m. No action was taken.
2. At 8:20 p.m., Randy Glenn moved the board without the Superintendent re-enter executive session for another 10 minutes. Motion passed with six “yes” votes cast. Returned at 8:36 p.m. No action was taken.
3. At 8:36 p.m., Shane Allen move the board, Superintendent, and Board Treasurer re-enter executive session for another 15 minutes, with a 5-minute recess. Motion passed with six “yes” votes cast. Returned at 8:58 p.m. No action was taken.

G. Approval of financial reports

Shane Allen moved the board accept the following financial reports: June month-end; Visa bill. Second by Ross Wahl. Motion passed with six “yes” votes cast.

II. OLD BUSINESS

A. Financial/Budget year

1. Brad Starnes explained what budget/financial documents that Sandy Glessner had provided to the board, including: budget timeline (see below), multi-year budget comparisons, state budget documents, mill levy information.

Description/goal	Date
Budget rough draft to the BOE by	July 7, 2014
Budget meeting with KSDE Craig Neuenswander	July 9, 2014
Budget presented at special BOE meeting	July 14, 2014
Budget to newspaper by noon	July 17, 2014
Budget published	July 23, 2014
Budget hearing at BOE meeting	August 4, 2014
If change Budget to newspaper by noon	August 7, 2014
Budget published	August 13, 2014
Budget hearing at special BOE meeting	August 23 (Saturday) or 24 (Sunday), 2014
Budget to County Clerk	August 25, 2014

2. Shane Allen moved to schedule a special budget meeting at 7 p.m., July 14, 2014, in the RCHS library. Second by Jennifer Wilson. Motion passed with six “yes” votes cast.

B. Approve used bus bids

1. Kerry Thurlow opened the sealed bids for three 71-passenger busses. Results were as follows:
 - a. Midwest Transit: \$225,597
 - b. Master's Transportation: \$169,500
 - c. Kansas Truck: \$210,345
2. Frank Clark, Transportation Director, recommended the board select Kansas Truck, due to the age, model, and price of busses.
3. Shane Allen moved the board accept the bid of \$210,345 from Kansas Truck. Second by Ross Wahl. Motion passed with six "yes" votes cast.

C. Government year-long course

1. Ross Wahl presented his reasons for wanting to increase the requirement for graduation from $\frac{1}{2}$ credit of government to 1 credit of government. This would possibly be applied for the incoming freshman class.
2. Ross Wahl moved the board make government a year-long course. Motion dies.
3. The board agreed to obtain more information from the Curriculum & Professional Development Council (CPDC) through a curriculum audit, and report back to the board by September 2, 2014.

D. District annual report

Brad Starnes, Teresa Grant, and Antoinette Root reported on highlights from the 2013-14 school year (see attachments).

III. NEW BUSINESS

A. Annual board organization

1. Motion to rescind and adopt policy handbook

Jennifer Wilson moved the board approve the motion below. Second by Randy Glenn. Motion passed with six "yes" votes cast.

BE IT SO MOVED, that all policy statements found in the minutes of this board of education prior to June 30, 2014, be rescinded, and the board of education adopt the board policy manual as presented and recommended by the superintendent of schools, to govern this school district during the 2014-15 school year, subject to periodic review, amendment and revised by the board of education.

2. Board clerk

Shane Allen moved the board appoint Jenae Suderman as clerk of the board for the 2014-15 school year. Second by Jennifer Wilson. Motion passed with five "yes" votes and one "no" vote (Ross Wahl) cast.

3. Board treasurer

Randy Glenn moved the board appoint Sandy Glessner as the treasurer of the board for the 2014-15 school year. Second by Shane Allen. Motion passed with five “yes” votes and one “no” vote (Kerry Thurlow) cast.

4. Board attorney

Jennifer Wilson moved the board appoint Arvid V. Jacobson as the attorney for the board for the 2014-15 school year. Second by Randy Glenn. Motion passed with five “yes” votes and one “no” vote (David Higgins) cast.

5. Superintendent administrative positions

Jennifer Wilson moved the board appoint Superintendent Brad Starnes to the administrative positions below. Second by David Higgins. Motion passed with six “yes” votes cast. (The positions below are required by the agencies the district deals with, for the administration of their respective programs.)

- a. Executive Officer for USD 378, Riley County Board Of Education
- b. Designated Representative for PL874: Impact Aid (Federal reimbursement)
- c. Hearing Officer for Free/Reduced Meals Program
- d. Food Service Representative
- e. Freedom of Information Officer
- f. Twin Lakes Educational Cooperative (TLEC)
- g. Coordinator for Homeless Children Duties

6. Designated Kansas Public Employees Retirement System (KPERS) Representative

David Higgins moved the board appoint Sandy Glessner as the Designated KPERS representative. Second by Randy Glenn. Motion passed with six “yes” votes cast.

7. Truancy officers

Randy Glenn moved the board appoint the following truancy officers for the 2014-15 school year: Teresa Grant for grades PreK-8; Antoinette Root for grades 9-12. Second by David Higgins. Motion passed with six “yes” votes cast.

8. Compliance coordinators

Jennifer Wilson moved the board appoint grade level principals as compliance coordinators for Title VI & VII, Title IX, Section 504, and the Age Discrimination Act (ADA). Second by David Higgins. Motion passed with six “yes” votes cast.

9. Mileage rates

David Higgins moved the board adopt \$0.56 per mile as the mileage reimbursement rate for the 2014-15 school year. Second by Shane Allen. Motion passed with six “yes” votes cast.

10. Adopting multiple items

Kerry Thurlow moved the board group and accept the items below. Second by Jennifer Wilson. Motion passed with six “yes” votes cast.

- a. Adopt the Riley State Bank and Leonardville State Bank as official depositories for district funds
- b. Appoint The Riley Countian as the official newspaper for USD 378 for the 2014-15 school year
- c. Adopt 1,116 hours for the 2014-15 school year (The state allows school districts the option of holding school for 186 days or 1,116 hours)
- d. Adopt the Early Payment Request [K.S.A. 12-105(b)]
- e. Adopt the Family Educational Rights and Privacy Act (FERPA) policy (Update from Kansas Association of School Boards)
- f. Adopt fees for copies of district records: \$0.15/copy and \$15/hour after 15 minutes

Ross Wahl temporarily left the meeting at 10:07 p.m.

11. Destruction of records

Jennifer Wilson moved the board adopt 72-5369: Destruction of records by school districts and community junior colleges per statute. Second by David Higgins. Motion passed with five “yes” votes cast.

12. Adopting multiple items

Jennifer Wilson moved the board group and approve the items below. Second by Shane Allen. Motion passed with five “yes” votes cast.

- a. Appoint Dana Hebert as Deputy Clerk
- b. Appoint Jenae Suderman as records custodian
- c. Set substitute teacher pay as follows: emergency \$80; licensed \$85
- d. Establish instructional fees KSA 72-5390 & 5389 at \$40 per student
- e. Establish instructional fees KSA 72-5390 & 5389 including activity fee at \$40 for all students 9-12 grade

Ross Wahl returned at 10:11 p.m.

B. Resolutions (see attachments)

1. Establish Board of Education meeting dates

David Higgins moved the board adopt the Board of Education meeting dates by resolution 7/07/14 A, with the noted changes as read. Second by Shane Allen. Motion passed with six “yes” votes cast.

2. General Accepted Accounting Principles (GAAP) waiver

Shane Allen moved the board adopt the GAAP waiver resolution 7/07/14 B. Second by Jennifer Wilson. Motion passed with six “yes” votes cast.

3. Petty cash: Superintendent’s office

Jennifer Wilson moved the board establish \$500 in the petty cash fund for the Superintendent's office for the 2014-15 school year by resolution 7/07/14 C. Second by Randy Glenn. Motion passed with six "yes" votes cast.

4. Petty cash: Grade school office

Ross Wahl moved the board establish \$1,000 in the petty cash fund for the RCGS office for the 2014-15 school year by resolution 7/07/14 D. Second by Shane Allen. Motion passed with six "yes" votes cast.

5. Petty cash: High school office

Ross Wahl moved the board establish \$1,500 in the petty cash fund for the RCHS office for the 2014-15 school year by resolution 7/07/14 E. Second by Randy Glenn. Motion passed with six "yes" votes cast.

6. RCHS activity funds

Jennifer Wilson moved the board establish activity funds for RCHS for the 2014-15 school year by resolution 7/07/14 F. Second by Shane Allen. Motion passed with six "yes" votes cast.

7. RCGS activity funds

Shane Allen moved the board establish activity funds for RCGS for the 2013-15 school year by resolution 7/07/14 G. Second by Randy Glenn. Motion passed with six "yes" votes cast.

8. Home Rule

Ross Wahl moved the board adopt the Home Rule by resolution 7/07/14 H. Second by Kerry Thurlow. Motion passed with six "yes" votes cast.

C. Food service plan

1. Brad Starnes recommend the Board approve the presented food service plan based upon the significant improvements the district has made in the collection of food service money, the increased numbers of students taking advantage of the free and reduced lunch program, and the following bullets as outlined in our parent enrollment letter:
 - a) A portion of the school district's state funding formula comes from the number of eligible free and reduced students ("At Risk" weightedness) by filling out the forms the district could receive more money
 - b) By filling out the forms, those that need help in obtaining school meals will get that help
 - c) Many grants have eligibility determined numbers of free and reduced students—by filling out the forms we may now be eligible to apply for grants
 - d) The distribution of the applications is a part of our food Service Agreement with the Kansas State Board of Education and the U.S. Department of Agriculture.
2. Shane Allen moved the board approve the 2014-15 USD 378 food service plan, including a meal price increase of \$0.10. Second by Jennifer Wilson. Motion passed with six "yes" votes cast.

D. District organization

1. Brad Starnes presented a chart showing the hierarchy of positions within the district.
2. Brad Starnes also gave an update on recent district activity, including: carpet cleaning, tile waxing, masonry bids, roof work, food bids, milk bids, modular.

E. Board committees

The board discussed changes to the Board of Education committees for the 2014-15 school year. A final version will be presented at the next meeting.

F. Insurance carriers, plans and renewal dates

Brad Starnes presented the board with information on the district's insurance companies, and what they cover, including:

- Workman's Compensation, KASB, July 1
- Secondary Student Insurance, Student Assurance, August 1
- Casualty & Property, EMC/Copeland, August 16
- Health Insurance, Blue Cross Blue Shield, October 1

IV. PERSONNEL

*All these positions/contracts offered are contingent upon the person recommended to be hired passing the BOE directed background check.

A. Executive session: Non-elected personnel

1. At 10:38 p.m., Jennifer Wilson moved the board go into executive session for 15 minutes with the Superintendent to discuss non-elected personnel. Second by Ross Wahl. Motion passed with six "yes" votes cast. The board returned at 10:55 p.m. No action was taken.
2. At 10:55 p.m., David Higgins moved the board re-enter executive session for another 10 minutes with the Superintendent for. Second by Jennifer Wilson. Motion passed with six "yes" votes cast. Returned at 11:12 p.m. No action was taken.

B. Executive session: Employer-employee negotiations

At 11:12 p.m., David Higgins moved the board go into executive session for matters relating to employer-employee negotiations for 10 minutes with the Superintendent. Second by Shane Allen. Motion passed with six "yes" votes cast. Returned at 11:22 p.m. No action was taken.

C. Remove from table

Jennifer Wilson moved the board remove from the table the rehire list contracts for USD 378 district staff. Second by Shane Allen. Motion passed with five "yes" votes and one "no" vote (Ross Wahl) cast.

D. District staff rehire list

1. Shane Allen moved the board approve the rehire list contracts for USD 378 district staff, per Superintendent Starnes' recommendation. Second by Randy Glenn. Motion failed with two "yes" votes and four "no" votes (Jennifer Wilson, Kerry Thurlow, Ross Wahl, David Higgins) cast.
2. Shane Allen moved the board approve the rehire list contracts for USD 378 district staff, and change the outside maintenance position from salary to hourly. Second by Jennifer Wilson.

Motion failed with three “yes” votes and three “no” votes (David Higgins, Kerry Thurlow, Ross Wahl) cast.

3. Jennifer Wilson moved the board approve the list contracts for USD 378 district staff, except for the outside maintenance position (see below). Second by David Higgins. Motion passed with four “yes” votes and two “no” votes (Kerry Thurlow, Ross Wahl).
4. The board directed Brad Starnes to present a more comprehensive job description at the next meeting.

Position	Employee
Special education driver	Loretta Seibert Duane Kelley TBA (1)
Bus driver	Ken Hanson David Taphorn Carl Anderson Shirley Rood Gary Goff Doyle Jones Cheryl VanBebber Frank VanBebber Dory Wendland Charlie Peterson Frank VanBebber
Transportation aide (if needed)	TBA (1)
Food service	Grace Brown (director) Charlene Mitoska (district clerk) Diana Powell (RCGS) Alice Francis (RCGS) Darlene Holle (RCGS part time) Edna Hammond (RCGS) Deb Holladay (RCGS) Pat Mitchell (RCHS) Chris Ricker (RCHS) Janet Bradfield (RCHS)
Curriculum/Data analysis director	Shari Taylor
Maintenance/Head custodian	Fred Klucas (RCHS) Charlie Peterson (RCGS)
Maintenance (alarms)/Food service (RCGS)	Sam Brown
Mowing	Jon Allen (also sub custodian) Charlie Pfaff
Custodian	Vinny Ignacio Castillo TBA (2)
Board treasurer	Sandy Glessner
Board clerk/ Administrative assistant	Jenae Suderman
Technology	Dustin Webber (Network administrator) Brian Simonson (Technology assistant)
Athletic Directors	Harold Oliver (RCHS) Erik Willimon (RCMS)

E. RCGS 9-month secretary

Ross Wahl moved the board approve the contract for RCGS 9-month secretary Trista Wickstrum, per Teresa Grant's recommendation. Second by Kerry Thurlow. Motion passed with six "yes" votes cast.

F. English, speech, debate, forensics teacher/coach

Randy Glenn moved the board approve the contract for RCHS English/Speech teacher and Debate/Forensics coach Heather Fink, per Antoinette Root's recommendation. Second by David Higgins. Motion passed with six "yes" votes cast.

G. Part-time cook

Jennifer Wilson moved the board approve the contract for RCGS part-time cook Lisa Tindal, per Grade Brown's recommendation. Second by Randy Glenn. Motion passed with six "yes" votes cast.

V. CORRESPONDENCE TO THE BOARD

- A. Thank you from Larry Wendland regarding flowers sent in memory of family
- B. Thank you from Wayne Haller family regarding flowers sent in his memory

VI. FUTURE MEETINGS

Kerry Thurlow announced a special budget meeting will be Monday, July 14, 2014, and the next regular meeting will be at 7 p.m. Monday, July 21, 2014, both in the RCHS library.

VII. ADJOURNMENT

At 11:38 p.m., Randy Glenn moved the board adjourn the meeting. Second by Jennifer Wilson. Motion passed with six "yes" votes cast.

Kerry Thurlow, President

Jenae Suderman, Board Clerk

Riley County Grade School
List of Accomplishments for School Year 2013-2014
Presented by: Teresa Grant

Building wide

- Re-establishment of the K-8 Art program with a full time teacher.
- Re-establishment of a computer science teacher
- Hiring an assistant principal for the building
- Library book activities included Cat in the Hat Reading Day, Hop Into Reading contest, poetry contests,
- Students in several grades wrote and illustrated their own hardbound book through Creative Treasures
- Adopt a Family for Christmas
- Textbook adoption, first time in 5 years
- *Autism Teacher for school year 14-15*

PTO

- Handicapped accessible playground equipment.
- PTO increased Accelerated Reader line item by 50% due to students reading more and taking more tests.
- Provided each teacher \$100 in Scholastic materials
- From Carnival proceeds, provided each teacher \$150 for instructional materials
- Jeni VanSickle volunteers to allow students to come in three nights from 5:00-7:00 to take AR tests during the summer. The points earned are rolled over for the next school year.
- PTO Carnival and the many sponsors that donate
- Conference meals, Science Fair, Student Showcase

Field trips

- Ag Day for 3rd graders
- Veterans Day parade for 3rd and middle school students on a non-school day
- Agronomy Day at KSU
- KMEA Honor Band and Choir
- Chorus performances at area nursing homes and senior citizen centers
- Chorus and Band performances at Manhattan Town Center
- Kansas Historical Museum
- Riley County Historical Museum
- Tuttle Creek Spillway
- Kansas State Capital

Coordinated efforts with outside agencies

- Anna Krone and Pam Fajen sponsored a Builder's Club in conjunction with the Kiwanis. There were 54 students that attended monthly meetings and participated in service projects.
- Teachers organized a parent night related to technology safety with several agencies including Healthy Relationships and the RCPD.
- Junior Master Gardening through the 4H Extension Agency worked with fourth grade science students to plant, grow, and harvest 100 servings of garden salad in the fall and spring.
- Ms. Zeak worked with a KSU clinician to judge middle school soloist and ensembles.
- Middle school service project elective and 4th grade science students participate in recycling efforts.
- First grade students travel to the Leonardville Nursing Home for Halloween.
- First grade students make books with sophomore English classes.
- Milford Nature Center brings owls to third grade science classes.

- Save At School with K-State Federal Credit Union

Events at RCGS or RCMS

- Mr. Bromley and Mrs. Kahle organized a middle school social studies World's Fair. It served as a culminating activity for social studies. Sixth grade students attended and all teachers believe it was a good transition activity into middle school.
- Riley Senior Citizens bring in recycling for first grade
- Veterans' Day Community Appreciation Reception

Fundraisers or Incentive Programs

- March of Dimes
- Book It Incentive Program in some classes
- Pasta for Pennies for the Leukemia and Lymphoma Society
- Great American Reading Rewards for Weekly Reader Magazines
- Souper Bowl Food Drive
- Dylan Easterberg fundraiser at Christmas

Facilities – summer 2014

- North gym floor replaced
- Painting during the summer
- Radon mitigation

Recognition

- Anna Krone – Program of Excellence Award
- *7th grade girls and boys were league champs in track*

RCHS Accomplishments for 2013-14
Presented by: Antoinette Root

Athletics

Golf

John Burnett - 4th place at 2014 State Sand Greens Tournament. That was held at Leonardville, May 27. Also special thanks to Randy Glenn (BOE member) for helping out!!

Football

All League 1st Team - Jacoby Roeser – Oline; Trace Nelson – RB; Josh Brazzle - LB

All Flint Hills 1st Team -Ian Eastes - RB

All State HM - Josh Brazzle – LB; Trace Nelson - RB

Team was District Runner Up - State Playoff Team

Track – State Track Meet results

London Griffin – 3rd place Long Jump & 9th place 300 m Hurdles

Blake Dodson – 9th place 3200 m run

Madison Vargo – 6th place Long Jump

Softball –

Heidi Prockish & Alyssa Kulp All MEL

Allie Martin HM MEL

Boys Basketball

Tracy Nelson & Bryce Brummet MEL Team

Girls Basketball

Appearance in the State Basketball Tournament

1st Place @ Hays Shootout

All Tournament Team - Madison Vargo, Makayla Vargo & Taylor Oliver

All Academic Team - Taylor Oliver

Wrestling

Tommy Truesdale, Gavin Grater & Wes March competed at the State Wrestling Tournament

Cross Country

Boys placed 3rd at State Cross Country Meet

Volleyball

Congratulations to Katelyn Thomson & McKayla Vargo for making the MEL 2013 Volleyball All League Team and Taylor Oliver for being named Honorable Mention. Great Job Ladies!

RCHS Academics & Activities

Graduated 48 Seniors

Produced & Performed “Thoroughly Modern Millie” for the school musical

Tenor & Bass Choir; Renaissance Ensemble & Women from Renaissance – 1 rating at Music Regionals in Concordia

40 Medals earned at Regional Music Competition

Mid-East League Art Competition 2013-14 results:

61 Total Awards for Riley Co. High School students

12 gold medals

9 silver medals

9 bronze medals

31 honorable mentions

Overall Art Show

3-D- 1st

2-D:

1st, 2nd, 3rd, and 2 honorable mentions

Out of 24 categories, we did not have art work in 5 categories but placed in the other 19

Stuco held a successful Blood drive in the Fall & Spring

Successful FFA Winter Showcase

Congratulations to the Debate team for placing 3rd at the Valley Center Tournament

Successful fund raiser for Dylan Easterburg

Mr. Barnard was a candidate for teacher of the year

Hosted the MEL Music competition and Regional Scholar Bowl Competition

Received the Spotlight Award for Social, Emotional & Character Development

District Annual Report

Presented by: Brad Starnes

School district improvement is the result of work by many dedicated district employees, parents, community members, students and the Board of Education. These individuals initiated ideas and actions to improve existing programs and services, as well as proposed new directions and plans for future improvement. This report lists only a few of the many individual, building and district accomplishments during the 2013-14 school/fiscal year.

The following is a list of some accomplishments during the 2013-14 school year.

- Return Art Education to grade school and middle school
- Create BOE Facilities & Maintenance Committee to address building needs and complete projects of:
- Drainage dirt work, tree trimming, mudjacking, roof repair & maintenance plan, end out-sourcing of custodial services, helical foundation anchors installed, radon mitigation work completed
- Create a fixed inventory list and system for keeping updated
- Invest cash into a Money Market account, creating \$ \$8,757.39 of interest for district
- Change BOE meeting format to include patron communication during agenda items
- Updated policies
- Approve implementation of Kiwanis Builders Club at middle school
- Utilize P2A grant to install security cameras in buildings
- Host KASB (Kansas Association of School Boards) Regional meeting
- Utilize KASB for whole BOE training and Site Council training
- Reaffirm need for bond and long range planning solutions to address overcrowding, safety & security, technology and curriculum needs
- Call a special BOE meeting to obtain teacher input for long range planning
- Approve gifts to enhance weight and wrestling programs
- Restructure Transportation program and create a new District Transportation Director position
- Hire Assistant Principals grade school and high school
- Enhance safety in grade school gym by approving installation of new flooring
- Approve new Football and Band uniforms
- Technology upgrades including iPads for 3rd & 4th grade
- Alleviate immediate overcrowding at grade school with used modular unit
- Research and look into USD 378 utilizing house bill 2319 for *Innovative schools* to address curriculum needs
- Work with auditor to create better district reports, track district spending and follow recommendations for best practice

RESOLUTION NO. 07/07/2014 A

TO ADOPT REGULAR MEETING DATES

Mr. President, I move the adoption of the following resolution:

BE IT RESOLVED, that pursuant to K.S.A 72-8205, the Board of Education of Unified School District No. 378, Riley County, Kansas, at its regularly scheduled meeting held on **Monday, July 7 , 2014**, established the following meeting schedule for regular board meetings to be held during the 2014-15 school year:

Hour of commencing the meeting: 7:00 p.m.

Day of the Week: Monday

Dates as follows:

Monday, July 7, 2014	Monday, July 21, 2014
Monday, August 4, 2014	Monday, August 18, 2014
Tuesday, September 2, 2014	Monday, September 15, 2014
Monday, October 6, 2014	Monday, October 20, 2014
Monday, November 3, 2014	Monday, November 17, 2013
Monday, December 1, 2014	Monday, December 15, 2014
Monday, January 5, 2015	Monday, January 19, 2015
Monday, February 2, 2015	Monday, February 16, 2015
Monday, March 2, 2015	Monday, March 23, 2015
Monday, April 6, 2015	Monday, April 20, 2015
Monday, May 4, 2015	Monday, May 18, 2015
Monday, June 1, 2015	Monday, June 15, 2015

Meeting Place: Riley County High School

Library/Media Center

If the established meeting date falls on a Sunday, a legal holiday or holiday specified by the board of education, such regular meeting may be held on a day of the week as determined by the board, commencing at a time determined by the board. If the established meeting is canceled because of an emergency, within 24 hours of such cancellation, the board shall establish and give notice of the new meeting date and time.

The board of education reserves the right to adjourn any regular meeting to another time and place.

Board President

ATTEST:

Clerk, Board of Education

Date

RESOLUTION NO. 7/7/14 B

UNIFIED SCHOOL DISTRICT NO. 378

RILEY COUNTY, KANSAS

WHEREAS Unified School District No. 378, Riley County, Kansas, has determined that the financial statements and financial reports for the year ended June 30, 2015 to be prepared in conformity with the requirements of K.S.A. 75-1120a(a) are not relevant to the requirements of the cash basis and budget laws of this state and are of no significant value to the Board of Education or the members of the general public of the Unified School District No. 378, Riley County, Kansas, and,

WHEREAS, there are no revenue bond ordinances or other ordinances or resolutions of said municipality which require financial statements and reports to be prepared in conformity with said act for the year ended June 30, 2015.

NOW, THEREFORE BE IT RESOLVED , by the Board of Education of Unified School District No. 378, Riley County, Kansas, in a regular meeting duly assembled this **7th day of July, 2014**, that the Board of Education requests the Director of Accounts and Reports to waive the requirements of said law as they apply to the Unified School District No. 378, Riley County, Kansas for the year ended June 30, 2015.

BE IT FURTHER RESOLVED , that the said Board of Education shall cause its financial statements and financial reports of the said municipality to be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of this State.

CERTIFICATE

This is to certify that the above resolution was duly adopted by the Board of Education of Unified School District No. 378, Riley County, Kansas, on the **7th day of July, 2014**.

Clerk, Board of Education

President, Board of Education

RESOLUTION NO. 7/7/2014 C

WHEREAS, the Board of Education of Unified School District No. 378, Riley County, Kansas, has determined that the creation of a petty cash fund is needed to make expenditures for school district purposes in emergencies;

WHEREAS, Kansas law authorizes the establishment of petty cash funds;

THEREFORE, BE IT RESOLVED, by the Board of Education of Unified School District No. 378, Riley County, Kansas, that a petty cash fund designated as the USD 378, Riley County fund is created for the purpose of expending funds for school purposes in emergency situations.

The fund shall be administered by the Superintendent of Schools and the Administrative Assistant . The Administrative Assistant shall keep a record of all receipts and expenditures of the fund and shall prepare and file with the Board a statement showing all receipts, expenditures and balance at the end of each month and at the end of each school year. Any person authorized to administer a petty cash fund shall be bonded by the school district.

Funds in the petty cash fund shall remain district funds but shall not be considered school money for purposes of K.S.A. 72-8202(d) and the provisions of K.S.A. 12-105(b) shall not apply.

Adopted this 7th day of July, 2014 by the Board of Education of Unified School District No. 378, Riley County, Kansas .

CERTIFICATE

This is to certify that the above resolution was duly adopted by the Board of Education of Unified School District No. 378, Riley County, Kansas, on the 7th day of July, 2014.

Clerk, Board of Education

President, Board of Education

RESOLUTION NO. 7/7/2014 D

WHEREAS, the Board of Education of Unified School District No. 378, Riley County, Kansas, has determined that the creation of a petty cash fund is needed to make expenditures for school district purposes in emergencies;

WHEREAS, Kansas law authorizes the establishment of petty cash funds;

THEREFORE, BE IT RESOLVED, by the Board of Education of Unified School District No. 378, Riley County, Kansas, that a petty cash fund designated as the Riley County Grade School fund is created for the purpose of expending funds for school purposes in emergency situations.

The fund shall be administered by the School Principal and School Secretary. The School Secretary shall keep a record of all receipts and expenditures of the fund and shall prepare and file with the Board a statement showing all receipts, expenditures and balance at the end of each month and at the end of each school year. Any person authorized to administer a petty cash fund shall be bonded by the school district.

Funds in the petty cash fund shall remain district funds but shall not be considered school money for purposes of K.S.A. 72-8202(d) and the provisions of K.S.A. 12-105(b) shall not apply.

Adopted 7th day of July, 2014 by the Board of Education of Unified School District No. 378, Riley County, Kansas.

CERTIFICATE

This is to certify that the above resolution was duly adopted by the Board of Education of Unified School District No. 378, Riley County, Kansas, on 7th day of July, 2014.

Clerk, Board of Education

President, Board of Education

RESOLUTION NO. 7/7/2014 E

WHEREAS, the Board of Education of Unified School District No. 378, Riley County, Kansas, has determined that the creation of a petty cash fund is needed to make expenditures for school district purposes in emergencies;

WHEREAS, Kansas law authorizes the establishment of petty cash funds;

THEREFORE, BE IT RESOLVED, by the Board of Education of Unified School District No. 378, Riley County, Kansas, that a petty cash fund designated as the Riley County High School fund is created for the purpose of expending funds for school purposes in emergency situations.

The fund shall be administered by the School Principal and School Secretary . The School Secretary shall keep a record of all receipts and expenditures of the fund and shall prepare and file with the Board a statement showing all receipts, expenditures and balance at the end of each month and at the end of each school year. Any person authorized to administer a petty cash fund shall be bonded by the school district.

Funds in the petty cash fund shall remain district funds but shall not be considered school money for purposes of K.S.A. 72-8202(d) and the provisions of K.S.A. 12-105(b) shall not apply.

Adopted this 7th day of July, 2014 , by the Board of Education of Unified School District No. 378, Riley County, Kansas.

CERTIFICATE

This is to certify that the above resolution was duly adopted by the Board of Education of Unified School District No. 378, Riley County, Kansas, on the 7th day of July, 2014.

Clerk, Board of Education

President, Board of Education

RESOLUTION NO. 7/7/2014 F

WHEREAS, the Board of Education of Unified School District No. 378, Riley County, Kansas, has determined that the creation of an activity fund is an efficient method to pay expenses for student activities; and

WHEREAS, Kansas law authorizes the establishment of school activity funds;

THEREFORE, BE IT RESOLVED, by the Board of Education of Unified School District No. 378, Riley County, Kansas, that a school activity fund designated as the Riley County High School fund is created for the purpose of receiving and expending funds for student activities, including athletics, music, forensics, dramatics and other board approved student extra-curricular activities.

The fund shall be administered by the School Principal and School Secretary . The School Secretary shall keep a record of all receipts and expenditures of the fund and shall prepare and file with the Board a statement showing all receipts, expenditures and balance at the end of each month and at the end of each school year. Any person authorized to administer a school activity fund shall be bonded by the school district.

Funds in the student activity fund shall remain district funds but shall not be considered school money for purposes of K.S.A. 72-8202(d) and the provisions of K.S.A. 12-105(b) shall not apply.

Adopted this 7th day of July, 2014 , by the Board of Education of Unified School District No. 378, Riley County, Kansas.

CERTIFICATE

This is to certify that the above resolution was duly adopted by the Board of Education of Unified School District No. 378, Riley County, Kansas, on the 7th day of July, 2014.

Clerk, Board of Education

President, Board of Education

RESOLUTION NO. 7/7/2014 G

WHEREAS, the Board of Education of Unified School District No. 378, Riley County, Kansas, has determined that the creation of an activity fund is an efficient method to pay expenses for student activities; and

WHEREAS, Kansas law authorizes the establishment of school activity funds;

THEREFORE, BE IT RESOLVED, by the Board of Education of Unified School District No. 378, Riley County, Kansas, that a school activity fund designated as the Riley County Grade School fund is created for the purpose of receiving and expending funds for student activities, including athletics, music, forensics, dramatics and other board approved student extra-curricular activities.

The fund shall be administered by the School Principal and School Secretary. The School Secretary shall keep a record of all receipts and expenditures of the fund and shall prepare and file with the Board a statement showing all receipts, expenditures and balance at the end of each month and at the end of each school year. Any person authorized to administer a school activity fund shall be bonded by the school district.

Funds in the student activity fund shall remain district funds but shall not be considered school money for purposes of K.S.A. 72-8202(d) and the provisions of K.S.A. 12-105(b) shall not apply.

Adopted this 7th day of July, 2014, by the Board of Education of Unified School District No. 378, Riley County, Kansas .

CERTIFICATE

This is to certify that the above resolution was duly adopted by the Board of Education of Unified School District No. 378, Riley County, Kansas, on the 7th day of July, 2014.

Clerk, Board of Education

President, Board of Education

RESOLUTION 07/07/14 H TO ESTABLISH HOME RULE BY BOARD OF EDUCATION

Mr. President, I move the adoption of the following resolution:

RESOLUTION

WHEREAS, the Board of Education of Unified School District No. 378, Riley County, Kansas, has determined that the exercise of powers granted by the legislature is of benefit to the board and local patrons; and

WHEREAS, Kansas law authorizes the board to transact all school district business; and

WHEREAS, the board acknowledges that the power granted by law shall not be construed to relieve the board from any obligations to comply with state law; and

WHEREAS, the board acknowledges that the powers granted by law and this resolution shall not be construed to relieve any other unit of government of its duties and responsibilities prescribed by law; and

WHEREAS, the board acknowledges that the powers granted by law do not create any responsibility on the part of the district to assume the duties or responsibilities that are required of another unit of government;

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of Unified School District No. 378, Riley County, Kansas, that the board adopts the following:

The governance of the district shall be vested in the board.

The board may transact all school district business and adopt policies the board deems appropriate to perform its constitutional duty to maintain, develop and operate local Public schools.

ADOPTED by the Board of Education of Unified School District 378, Riley County, Kansas, the 7th day of July, 2014.

_____	_____
	Board President
_____	_____
	Board Member
_____	_____
	Board Member
_____	_____
	Board Member
_____	_____
	Board Member

Board Member

Board Member

Attest: _____
Clerk, Board of Education

**Guests at the USD 378 Riley County regular Board of Education meeting
July 7, 2014***

Dennis Tegtmeier
Bonita Tegtmeier
Grace Brown
Carol Williams
Carmen Thurlow
Andy Thurlow
Jared Larson
Alan Brown
Marilyn Johnson
Janice Camerlinck
Margaret Davies
Tom Nichols
Sylva Nichols
Charles Dugan
Beth Dugan
Mike McCoy
DeNa Waggoner
Shari Taylor
Frank Clark
Michelle Ashburn
Melissa Wahl
Dory Wendland
Larry Tawney
Chris Tawney
Kevin Larson

* Some names were illegible and/or some individuals did not sign in